

Wayne Browning, acting President, called the Regular Meeting of the Bellville Economic Development Corporation to order at 3:32p.m., Tuesday, April 15, 2008, in the Council meeting room at City Hall, Bellville, Texas.

Wayne Browning offered the invocation and led the Pledge of Allegiance and Pledge to the Texas Flag.

Present were: Wayne Browning, Delwin Rettig, Monte Byrd, Allene Schmitt, and Angela Franks. David Ottmer and Denise Haugen were absent. A quorum was certified. Executive Director Carolyn Gibson was present.

Motion was made by Angela Franks to accept the agenda. Motion was seconded by Delwin Rettig. Motion carried unanimously.

#### **Agenda Item # 5**

##### **Consideration and Action to Approve Minutes of the Previous Regular Meeting**

Delwin Rettig made a motion to approve the minutes for the regular meeting March 18, 2008. Allene Schmitt seconded the motion which carried unanimously.

#### **Agenda Item # 6**

##### **Consideration and Action to Approve Treasurer's Report**

Carolyn Gibson gave the Treasurer's Report at the request of Treasurer Allene Schmitt. The report was based on Balance Sheet, YTD and Profit & Loss Statements, Bank Reconciliations, and General Ledger for March 2008. Balance in FNB Checking Account as of March 31, 2008 was \$55,968.76. February Sales Tax Revenue of \$14,105.71, Interest Income of \$72.72 resulted in total monthly deposits of \$14,178.43. Checks totaling \$5,617.29 were posted. Balance in Wells Fargo Money Market Account as of March 31, 2008 was \$67,637.70, with an interest payment of \$92.86. Balance Sheet showed the following current Certificates of Deposit: Guaranty Bank- \$95,016.20, Industry State Bank- \$100,685.20, and Wells Fargo- \$31,959.97. Total Current Assets as of March 31, 2008 are \$351,267.83. Carolyn explained the difference between the March EOM General Ledger balance and March Bank Statement balance, on the First National Bank account, noting outstanding checks and checks clearing that were written in previous months caused the difference in the balances. Delwin Rettig asked if the interest on the \$100,000.00 CD at Industry state Bank was insured. Carolyn will research this and report at the next meeting.

Monte Byrd asked if there was an Outstanding Liability List, and stated that the outstanding liabilities should be shown on the balance sheet (the long term debt). Motion was made by Angela Franks and seconded by Delwin Rettig to approve the Treasurer's report. Motion carried unanimously.

#### **Agenda Item #7**

##### **Consideration and Action to Approve Payment of Outstanding Bills**

Outstanding bills totaling \$5,762.61 were presented for payment to: Bellville Chamber of Commerce of \$4,500.00 for Contract of Services for May, Craven's Office Supply of \$33.98 for printer cartridge, Brown & Hofmeister of \$405.00 for legal fee, Texas Firehouse Trophies of \$26.50 for badges, and Carolyn Gibson of \$402.13 for mileage and expense reimbursement. Interest earned on CD's for March was \$776.86.

Carolyn also presented the Board with an invoice from The Insight Group of \$395.00. After discussion a motion was made to table discussion on the Insight ad by Delwin Rettig and seconded by Monte Byrd. Carolyn will bring a copy of the magazine to the May Board meeting.

Motion was made by Allene Schmitt to pay the bills presented with the exception of the Insight Ad Motion was seconded by Angela Franks. All voted aye except Delwin Rettig who voted no.

Carolyn presented the Board with a request from the Austin County Fair Association for advertising partnership on the Summer Music Festival posters of \$750.00. Angela Franks made a motion to pay \$750.00 towards the poster cost. Motion was seconded by Allene Schmitt and carried unanimously.

Carolyn presented the Board with a request from the Heritage Gathering for assistance with advertising costs of \$5,000.00. This would be for radio and published advertising. Delwin Rettig asked that copies of the ads would be presented with each individual invoice to be paid. Motion to approve \$5,000.00

promotional expenditure was made by Angela Franks and seconded by Allene Schmitt. Motion carried unanimously.

#### **Agenda Item # 8**

##### **Public Comment**

Rob and Micaiah Moltz from ARC Ministries in Bellville offered an invitation to a dinner held at Giuseppe's Italian Restaurant April 29<sup>th</sup> with Benjamin Arde' a minister visiting from Bellville, Capetown, South Africa. He stated they had been working with local youth and churches, and that Bellville was battling a rise in drug and alcohol abuse. Micaiah, Rob's son, offered a blessing on the community of Bellville.

#### **Agenda Item # 9**

##### **Acceptance of any Grant Requests**

There were none.

#### **Agenda Item # 10**

##### **Status Report from Preston McNeely regarding Pop's on the Square**

Carolyn Gibson reported that Preston McNeely was out of the country on a job and had asked her to please report to the Board on his behalf. The new restaurant is to be called Giuseppe's Italian Restaurant and will be open for lunch and dinner Tuesday thru Saturday, and brunch on Sunday. The planned opening date is 1 May 2008, with the April 29<sup>th</sup> dinner with Benjamin Arde' as the first event at the restaurant.

#### **Agenda Item # 11**

##### **Consideration and Action for BEDC Project- Handicap Access to South Holland Businesses**

Carolyn Gibson presented the Board with a letter from Austin County Judge Carolyn Bilski requesting assistance with a handicap ramp on South Holland Street; access the south end of the Square shops from the parking lot north of City Hall. Also provided to the Board was a proposal and layout plan from TMP Services for the ramp, at a cost of \$7,196.50. Delwin Rettig reported that he had visited with the shops that would benefit from the ramp, and they have had no access issues with the current ramps. He also visited the new Austin County offices on Wendt Street where an identical ramp had been placed, and stated that the ramp would not blend with the historical atmosphere of the Square. After discussion, Angela Franks made a motion to table which was seconded by Allene Schmitt and carried unanimously.

#### **Agenda Item #12**

##### **Committee Reports and Any Related Action**

There were none.

#### **Agenda Item # 13**

##### **Executive Director's Comments and Any Related Action**

Carolyn Gibson presented Board members with the congratulatory letter from LCRA, stating that the City of Bellville and BEDC would be receiving a grant of \$15,999.00 for Phase II of the lighting project. Also presented were a letter from David Emswiler regarding parking lot standards in question at Lucky Stop/Exxon on Highway 36 South in Bellville, a notice from Texas Association of Business that was sent out to the membership across the state- inviting them to attend the Education and Workforce Networking Luncheon in Bellville to be hosted by BEDC. Information from the Small Business Advocate, Texas Commission on Environmental Quality, the Texas Rural Development Fund proposed by Association of Rural Communities in Texas, Texas Institute for Education Reform, Calendar of Upcoming Events, and Heritage Gathering.

The Sales and Use Tax Revenue Report for March 2008 was presented, showing an increase in Bellville's receipts over 2007 of 7.94%. Carolyn reported that the BEDC Basic Economic Development/Board Training/ Strategic Planning Retreat was confirmed for May 7<sup>th</sup> at the Sens Center, and that LCRA would facilitate the Retreat.15<sup>th</sup>. City Council has been invited to attend the workshop. She reminded the Board of the joint workshop with City Council at 12:00pm May 20<sup>th</sup>.

#### **Agenda Item # 14**

##### **Questions and Comments from Board Members**

Angela Franks asked if a calendar of BEDC events could be given at each meeting for dates between meetings. Allene Schmitt reported on the H-GAC Workforce Board meeting and offered information on the Blinn Sealy Campus, stating that there would be a meeting at Cazidores Restaurant in Sealy on April 30<sup>th</sup>.

Carolyn will forward any information received from Blinn to the Board.

#### **Adjournment**

There being no further business to come before the Board, Angela Franks made a motion to adjourn which was seconded by Allene Schmitt. Vice-President Browning adjourned the meeting at 4:47pm.

*Carolyn Gibson*

Carolyn Gibson, Recording Secretary