

**18 April 2006 Workshop & Regular Meeting Minutes  
Bellville Economic Development Corporation**

David Ottmer called the Regular Meeting of the Bellville Economic Development Corporation to order at 3:04p.m., Tuesday, April 18th, 2006, in the Council meeting room at City Hall, Bellville, Texas.

Warren Scott offered the invocation and led the Pledge of Allegiance.

Present were: Wayne Browning, Warren Scott, David Ottmer, Allene Schmitt, and Andrew Lienhard. Jim Freeman and Jim Bishop were absent. A quorum was certified. Executive Director Carolyn Gibson was present.

Motion was made by Wayne Browning, and seconded by Allene Schmitt, to accept the agenda as posted. Motion carried.

Motion was made by Wayne Browning to accept Minutes of the Regular Meeting March 21, 2006. David Ottmer stated that a quorum was not present to approve the minutes. Motion was withdrawn.

Treasurer's Report was given by Warren Scott, based on Balance Sheet, YTD Profit & Loss, and Bank Reconciliation. Balance in Checking Account as of March 31, 2006 was \$89,511.01. March Sales Tax Revenue of \$13,006.69 and Interest Income of \$121.46 resulted in total monthly deposits of \$13,128.15. Checks totaling \$3,147.99 were posted. Balance Sheet showed the following current Certificates of Deposit: Guaranty Bank- \$86,761.28, Wells Fargo- \$102,159.34, and Industry State Bank-(1) \$102,230.07 & (2) \$100,772.00. Total Current Assets as of March 31, 2006 are \$473,760.70. Interest earned on CD's for March was \$1,436.00. Outstanding bills were presented for payment to Bellville Chamber of Commerce of \$3,000.00 for Contract of Services for May, Bellville Chamber of Commerce of \$1,950.00 for BEDC advertising in the Bryan/College Station Eagle's "Around the Brazos Valley" magazine, and to Charley Smith of \$60.00 for legal fees. Motion to approve report by Wayne Browning was seconded by Allene Schmitt. Motion carried.

Carolyn Gibson reported on Safe Deposit Box update at Wells Fargo- all members of the Board and Carolyn will go to Wells Fargo and sign card for Safe Deposit Boxes. She will also arrange for BEDC credit cards for each Board member and herself. There will be a \$2,500.00 limit on each card, and they will be stored at the office when not in use.

**Agenda Item #7  
Public Comment**

There was no public comment.

**Agenda Item #8  
Acceptance of any Grant Applications Presented**

Tracy Fraterkowski, General Manager of the Bellville Golf and Recreation Club, was present for any questions from the Board regarding their grant request. She stated that the additional carts requested will allow twenty (20) additional golfers per day to play the course. Warren Scott asked about the membership fee. Tracy stated that the usual fee was \$660.00 initiation and \$55.00 per month with a \$20.00 per month charge to store carts (if privately owned). She further stated that at the present time there was a special initiation fee of \$299.00 and first month of dues was free. Wayne Browning thanked Tracy for coming back to the Board for any questions to be answered.

### **Agenda Item #9**

#### **Review of Contracts for Seacon and Pop's on the Square and Any Related Action**

Jim Freeman arrived at the Board meeting. Due to lack of time for review prior to the meeting, Wayne Browning suggested that the contracts be put on the May agenda and the board work on the contracts further. Carolyn will email the contracts to the Board and the grant applicants, and the contracts will be on the May agenda.

### **Agenda Item #10**

#### **Committee Reports and any Related Action**

Jerome Peters, Chair of the Land Acquisition and Business Opportunity Committee reported that there was not enough information compiled for the committee to meet, and he is working on that project with Carolyn. Wayne Browning asked if there were any questions of the committee. Warren Scott asked if Jerome had analyzed area of the city for potential development, specifically the Ormy building. Jerome answered yes, that he was doing so.

### **Agenda Item #11**

#### **Executive Director's Comments**

Carolyn Gibson reported on the new BEDC webpage located at [www.bellville.com](http://www.bellville.com), the Chamber's website, stating that the BEDC application was available online now, and there are many good links for more information. She also reported that the YTD interest income was \$8,504.66. The 2005-6 Budget had approximated interest income of \$8,000.00, so BEDC would be above budget on that income item. She gave the Board information on a Board Leadership Workshop, May 12<sup>th</sup> in Austin, put on by TEDC, Gulf Coast Region Employment Trends for April 2006- received from Allene Schmitt. A course outline of the LCRA/TLI Seminars on Growth Management- May 9<sup>th</sup> and Business Retention, Recruitment & Incubation- May 11<sup>th</sup>, and Public Finance for Texas Cities, Counties, and Special Districts- May 18<sup>th</sup> were distributed, along with information on TML's Retail Development Workshop for Smaller Cities in Austin, May 19<sup>th</sup>. Carolyn also had an email from Elna Christopher at Texas Association of Counties (TAC) about a new award program to honor local government cooperation to be presented by TAC and TML. This new award will honor cities and counties that work together to better serve local taxpayers. Allene Schmitt will work with Carolyn on the application. Copies of the minutes from the TCEQ-LOAC teleconference meeting that she attended along with a list of Committee members was also given to the Board by Carolyn, along with an article on small business job creation from The Small Business Advocate, the March 17<sup>th</sup> Comptroller's Sales and Use Tax

Analysis by County, Chamber Happenings for April 17, 2006, and flyers for the BPMS150, Heritage Gathering and the Cow Camp Gathering, and Freuhling Saengerfest. Carolyn presented the Board with a breakdown of advertising expenses to be incurred by the Heritage Gathering Committee and asked if the Board would contribute to the cost from the Promotional Budget. Allene Schmitt made a motion to pay a total of \$4,223.00 of advertising for this event. The payments will be to: Houston Community News- \$1100.00, The Press- \$623.00, and KTHT Country Legends 97.1 Radio- \$2500.00. Motion was seconded by Warren Scott and carried unanimously.

**Agenda Item #12**

**Questions and Comments from Board of Directors**

There were none.

**Agenda Item #13**

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Wayne Browning and seconded by Jim Freeman. The meeting was adjourned at 5:05p.m.

*Carolyn Gibson* for Allene Schmitt, Secretary