

Bellville Economic Development Corporation Meeting Minutes

09/13/18 5:00 P.M.	Council Meeting Room, Bellville City Hall 30 South Holland, Bellville, Texas 77418		
Meeting Type	Regular		
Call to Order	Pat Burns @ 5:01 PM		
Roll Call & Certification of Quorum	Pat Burns		
Present	Pat Burns, Garrett Dornon, Reesa Ueckert, Danny Jacob, Annye King, Paul Jones		
Absent	Delwin Rettig resigned from the EDC		
Invocation	Paul Jones		
Pledge	Pat Burns		
Agenda Item #3 Approve the agenda as posted			
Discussion	None		
Motion	Garrett Dornon made the motion to approve the agenda as posted.		
Second	Paul Jones		
Conclusion	Motion carried unanimously		
#4 Public comment			
Speaker	none		
Subject			
Agenda Item #4 Grant Requests			
Presenter	None		
Request Submitted By			
Discussion			
Action	None		
Agenda Item #5 Questions and comments from Board Members			
Board Member	Garrett Dornon		
Subject	Again, requesting a joint workshop with the City Council.		
Subject	Thank you note from Mrs. C.L. Roy for memorial flowers received from BEDC.		
Board Member	Reesa Ueckert		
Subject	Micah Griffin asked that the EDC review her company, CrossRoads Branding offer of marketing services. The proposal is attached and will be emailed to all EDC members		
Agenda Item #6 Consideration and action to approve the Minutes of the previous meeting			
Discussion	Reesa Ueckert stated that the August Special Meeting Minutes have been corrected to reflect that Chase Graves Fitness received at total of \$3,000.00 in grant money, \$2,000.00 for façade and \$1,000.00 for the sign grant. The Bellville Golf and Recreation Club received at total of \$2,000.00 in grant money.		
Motion	Garrett Dornon		
Second	Danny Jacob		
Conclusion	Annye King abstained due to her absence at the August Special meeting. Motion passed		
Agenda Item #7 Consideration and action to approve the Treasure's Report, payments of outstanding bills, and investments			
Treasurer's Report	Presented by Garrett Dornon		
Year to Date Totals	YTD Income: \$254,435.99	YTD Expenses: \$120,140.51	Total Current Assets: \$1,524,824.90

Contingent Liabilities	COB GIS System: \$	Turnverein Project: \$53,000.00	Quiet Zone \$14,000.00	
The Space: 2,261.00	ACTS: \$3,000.00	BGRC: \$2,000.00	CHASE GRAVES: \$3,000.00	
Current CD's	FNB Bellville CD# 400391: \$113,152.92		ACSB Bellville CD# 6016755: \$100,000.00	
Sales Tax Income	COB Sales Tax Alloc.: \$22,090.04		COB Sales Tax Retained Payment: \$2,650.59	
Payment Requests	<u>City of Bellville:</u> Parking Lot Utilities: \$322.72 Statue Utilities: \$70.68 North Bell Water: \$142.73 <u>ACRIT:</u> Membership: \$395.00 <u>Danny Jacob:</u> Mileage: \$53.41 <u>Cravens Office Supply:</u> Cassette Tapes \$32.94 Added Request: <u>Brown & Hoffmeister:</u> Legal Services: \$148.00 <u>Ueckert Flower Shop:</u> Roy Memorial: \$75.78		<u>All Out Outdoors:</u> Lawn Maintenance: \$700.00 <u>The Bellville Times:</u> Notices \$123.00 <u>Jerry Olsen:</u> Website: \$195.00 <u>TEDC:</u> Membership: \$125.00 <u>Brown & Hoffmeister:</u> Legal services: \$37.00 <u>LeAnn Luedeker:</u> \$250.00	
Questions	Paul Jones asked if the EDC needed to put some of the checking account funds into CD's.			
Question	Annye King asked if there was any progress on the city possibly not charging the EDC for water. Pat Burns suggested this as a workshop topic and that LeeAnn Luedeker is going to meet with Cathy Ezell with the COB to discuss it. The Chamber of Commerce Advertising and Tourism report was discussed, the report was emailed to EDC Board Members that had not received the report before the meeting. After discussion the report will be added to future agendas.			
Motion	Paul Jones made a motion to place \$200,000.00 currently in the EDC checking account into one or two CD's at the best interest rate at the discretion of LeeAnn Luedeker.			
Second	Annye King			
Discussion	Danny Jacob asked if it was better to put in one CD or two.			
Conclusion	Motion carried unanimously			
Agenda Item #8 Consideration and Action as needed on EDC Members attending Texas Municipal League EDC Conference				
Pat Burns handed out the information for the conference and would like to see some EDC members attend. The topics include several things that the EDC is currently addressing.				
Motion	Paul Jones made a motion to reimburse anyone from the EDC for the cost of registration, room, and mileage to attend the Texas Municipal League EDC Conference for a total cost of up to \$2,500.00 for all participants as a group subject to city and legal approval.			
Second	Danny Jacob			
Discussion	Pat Burns will clarify with Jeff Moore about the rules for EDC members attending a conference together.			
Conclusion	Motion carried unanimously			
Agenda Item #9 Consideration and Action as needed on Business Improvement Grant.				
Garrett Dornon reviewed the proposed grant application additions and changes. See attached guidelines with changes.				
Comments	Pat Burns would like to see the loan language removed and replaced with reimbursement in Section 2 on Mega Grants.			
Comments	Garrett Dornon stated that the clock starts when the business opens as far as a timeline.			
Comments	Annye King asked if the EDC would have any type of lien on a business that is given grant monies. Garrett Dornon and Pat Burns responded that the EDC could place a lien on the business.			
Comments	Pat Burns asked when the EDC will write the business a check. After reviewing he answered thirty days.			
Comments	Garrett Dornon suggested that Section 4N be removed due to being duplicated in other areas.			
Comments	Reesa Ueckert asked that language be added that would allow the EDC to require a grant requester to be present at the meeting when their application is considered, and answer questions either in the public portion or executive session.			
Motion	Garrett Dornon made a motion to approve the revised Business Improvement Grant guidelines as presented at this meeting with the changes noted at this meeting.			
Second	Danny Jacob			
Discussion	Danny Jacob asked for clarification that this motion only applied to the guidelines. Reesa Ueckert then sent an email with the noted changes to all EDC members.			
Conclusion	Motion carried unanimously			
Agenda Item #10 Consideration and action as needed on Stephen F. Austin plaque				
It was agreed upon that some type of plaque should be place at the Stephen F. Austin site at Hwy 36 and 159 West. Pat Burns will contact the Bellville Historical Society to see what type of description they recommend.				
Motion	None			
Second				

Discussion	
Conclusion	
Agenda Item #11 Committee Reports	
Committee:	EDC Administration
Report Given By:	Paul Jones
Paul Jones, Garrett Dornon, and Danny Jacob met	
The committee met and came up with several options that they would like to discuss in executive session.	
Committee:	Hotel
Report Given By:	Reesa Ueckert
Reesa asked that the report be given in executive session.	
Committee:	Quiet Zone
Report Given By:	Pat Burns
The report is still on hold due to the accident at the 1456 crossing.	
Pat Burns added that we needed to address an EDC checking account debit card. Garrett Dornon said there is not balance and it is about to expire	
Agenda Item #12 Executive Session under Govt. Code Sec. 551.071, 551,072 and 551,087 to discuss legal matters with attorney, real property negotiations, and/ or economic development negotiations.	
The Regular Session was adjourned b y Pat Burns at 5:58 p.m. and the EDC Board left the council chambers to meet in the conference room.	
Agenda Item #13 Action and matters considered in Executive Session	
The Executive Session was adjourned by Pat Burns at 6:49 p.m. and the EDC Board returned to the council chambers.	
Action	None
Agenda Item #14 Adjournment	
Action	Meeting adjourned by Pat Burns at 6:50 p.m.