

Minutes  
Regular Meeting  
Bellville Economic Development Corporation

Date of Meeting: October 6, 2016  
Time of Meeting: 5:00 P.M.  
Location: Council Meeting Room, Bellville City Hall  
30 South Holland St., Bellville, TX 77418

1. Call to Order, Invocation and Pledge
2. Roll Call and Certification of Quorum **Present: Pat Burns, John Moore, Clark McKinley, Bruce Harrison, Danny Jacob. Absent: Bob Buckner, Paul Jones. Quorum certified.**
3. Consideration and Action to Approve the Agenda as Posted **Mr. Jacob motion to approve, Mr. McKinley 2<sup>nd</sup>. Motion approved unanimously.**
4. Public Comment (3-Minute Remarks of Speakers who have completed Sign-in Sheet) AND Receipt of Grant Applications **None. Mr. Burns noted that Compassionate Care, which had submitted a storefront grant the month before, could not wait to put up the sign, so their application was withdrawn.**
5. Questions and Comments from Board Members (discussion is limited to statements of policy or statements of factual matters, or the request that a matter be placed on the next meeting's agenda). **Mr. Moore noted the new museum at San Felipe was going to have a groundbreaking ceremony on October 20<sup>th</sup>. He also said he had attended the TEDC Tax workshop and was now certified. He also said County Judge Lapham had appointed incoming commissioner Mark Lamp to represent the County on the Quiet Zone task force.**
6. Consideration and Action to Approve Minutes of Previous Meeting held. **Mr. McKinley motion to approve, Mr. Jacob 2<sup>nd</sup>. Motion approved unanimously.**
7. Consideration and Action to Approve Treasurer's Report, Payment of Outstanding Bills, and Investments. **Mr. Jacob presented report. Total current assets are \$712,494.97. Sales tax collection was \$20,155.04, which continues to run below budget. Total collection for the fiscal year were about \$27,000 below budget. Bills presented for payment. \$216.90 & 49.69 to City of Bellville for utilities, \$50.40 & \$63 to Bellville Times for notices, \$621.67 and \$684.80 to KGA DeForest for Bell Street, \$55.50 & \$1,757.54 to Brown and Hofmeister for legal services, \$18, 447.12 to DL Meacham for pay application #4 for Bell Street, \$671.67 to UpChurch Architects for Bell Street, \$175 to TEDC for training, \$580 to Glasco and Co for monthly maintenance and \$250 to LeAnn Luedeker to monthly contract. (note, because last month's meeting was on the first, many bills for the previous month arrived after the meeting, resulting in payments for Sept. & Oct.) Also, Mr. Jacob noted he was**

signing the checks to the Chamber of Commerce for \$12,000 and \$12,500 for the semi-annual advertising account and marketing management agreement which were approved in September. Cameron Slater presented the update on the marketing plan for the Chamber. The current advertising account balance was \$14,061.45, but Mr. Slater said several large bills were anticipated in the next few days. He said he expected the account to end the fiscal year with a \$7,000 balance. After discussion it was suggested by Mr. Burns that because the Chamber's work on advertising management didn't begin in earnest until after the first of the year, it might be good to wait until March to get a true idea of the spending needs. Nancy Dornon from the Chamber said that they may need to spend about \$3,000 for the artificial snow for Small Town Christmas, but were soliciting sponsorships. Mr. Burns motion to approve report and pay bills as presented. Mr. Harrison 2<sup>nd</sup>. Motion approved unanimously.

8. Consideration and Action as needed on Bell Street redevelopment. **Bob DeForest from KGA DeForest presented update. He began by saying his firm would donate \$500 toward the cost of the snow for Small Town Christmas. He said work was almost complete. He and Mr. Moore had met with representatives from the City about the fire hydrant which was preventing one parking space on Bell Street from being used. He said in was an oversight in the planning, and that it had been agreed the hydrant would be moved to the north side of Palm Street by the City, and the sidewalk repaired at no additional cost to the EDC. Also, he had held off planting a tree in front of the Neely building at the request of the merchant, but the property owner was insistent on the tree being planted. It was agreed the tree would be planted there along with the remaining trees. He said the grass had been planted in the alley way, and there was discussion about how to handle the minimal maintenance needs. Mr. Moore was going to talk with Glassco about an addendum to the current contract to cover the Bell Street project.**
9. Consideration and Action as needed on signage for Downtown Square parking. **Mr. Jacob said he and Mr. Jones had met with Shawn Jackson about the signage needs for the Square parking. Mr. Jackson talked with the City's sign supplier and had received a bid for signs, poles and shipping of a total of \$2,182.50. The City will install the signs. Mr. Burns said it would be good if the project could be completed before the Christmas shopping season. Mr. Burns made a motion to approve the sign purchase, Mr. McKinley 2<sup>nd</sup>. Motion approved unanimously.**
10. Executive Session under Govt. Code Sec. 551.071, 551.072 and 551.087 to discuss legal matters with attorney, real property negotiations, and/or economic development negotiations. **Executive session began at 5:42. Ended at 6:21**
11. Action on matters considered in Executive Session. **None Needed**
12. Adjournment.**6:21**