

**Meeting Minutes**  
**Bellville Economic Development Corporation**

The regular meeting of the Bellville Economic Development Corporation was called to order by David Ottmer at 5:30 p.m., Tuesday, October 14, 2003, in the Council meeting room at City Hall, Bellville, Texas.

Present were Warren Scott, David Ottmer, Kenneth Stein, and Bob Simpson. Wayne Browning arrived at 5:35 p.m. Nancy Allen was absent. A quorum was present.

Kenneth Stein made a motion the Revised Agenda be approved as presented. The motion was seconded by Warren Scott. The motion carried unanimously.

Warren Scott also made a motion the Minutes of the September 9th regular meeting be approved as presented. Bob Simpson seconded the motion and it carried unanimously.

Bob Simpson distributed a typed Treasurer's Report for the period July 31 through August 31 originally presented in draft form on September 9, 2003. For October 13, 2003, the checkbook balance was \$320,172/39. Two invoices have been presented for the library project and a check reimbursing City in the amount of \$3,580.61 has been prepared. Another invoice from O'Malley Engineers in the amount of \$747.50 was received tonight as was an invoice in the amount of \$167.90 from Jerome Peters for mileage and motel expenses for a meeting on EDC business held in Fort Worth. Kenneth Stein made a motion the Treasurer's Report be approved and outstanding bills paid. This motion was seconded by Wayne Browning and carried unanimously.

**Agenda Item # 7**  
**Public Comment**

Jerome Peters questioned why last month's review of the Citizen's Input Committee was done from the tabulation sheet rather than the section a little further back in the report in which the recommendations were prioritized and which gave additional information each on the proposals. David Ottmer responded it was an excellent report and agreed more time needs to be spent reviewing it. The Board of the BEDC will not overlook the Citizen's Committee comments.

**Agenda Item #8**  
**Review Guideline & Criteria and Grant Application for Business Improvement Grant Program of Sealy Economic Development Corporation**

No action was taken on this agenda item as a current understanding of HB 2912 seems to indicate no 4B sales tax funds can be spent to support retail businesses making the Sealy application obsolete also. More information is needed, but only tourism and manufacturing jobs may qualify at this time.

**Agenda Item #9**  
**Review and Possible Action to Revise Bellville Economic Development Corporation Application Policy & Procedures**

No action was taken on this agenda item. Discussion was deferred until a workshop to be held at 5:30 p.m. on Tuesday, October 28. It was noted, however, that our revised grant application should include the projected number of jobs to be provided and the amount of the proposed payroll for companies applying for EDC funds.

**Agenda Item #10**  
**Discussion and Possible Action to Develop a Packet to be Mailed to Businesses Wanting to Relocate to Bellville**

Kenneth Stein mentioned Allene Schmidt is working on county-wide demographic workforce information. Regarding the types of business which would be acceptable to the residents of Bellville, David Ottmer suggested the following:

- • no "dirty" industries which cause pollution
- • companies with a 10-20 employees
- • larger manufacturing-type businesses would probably inquire as to the availability of land, the community history, availability of suitable housing, school and health information
- • our brochure should be simple

Kenneth Stein volunteered to prepare a form letter to be sent to EDC's in ten cities similar to Bellville to see what information they provide to prospective businesses and to seek information on a job description for an Economic Development Specialist. Suzanne Edwards agreed to assist with this project.

**Agenda Item #11**  
**Additional Review of Texas Economic Development Council Seminar (if needed)**

No further action was necessary on this agenda item.

**Agenda Item #12**

**Consideration of any Action Necessary and Related to the Organization and Operation of a Corporation formed under Chapter 4B of the Economic Development Act of 1979, as Amended**

Additional review of the Citizen's Input Committee final report was continued by Kenneth Stein. Any further discussion on the subject will be held at the November meeting of the Board.

There being no further business to come before the BEDC Board, the meeting was adjourned at 7:07 p.m.

Respectfully submitted,

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Suzanne C. Edwards

Recording Secretary