

Minutes
Regular Meeting
Bellville Economic Development Corporation

Date of Meeting: February 7, 2019
Time of Meeting: 5:00 P.M.
Location: Council Meeting Room, Bellville City Hall
30 South Holland St., Bellville, TX 77418

1. Call to Order, Invocation and Pledge
2. Roll Call and Certification of Quorum **Present: Rhonda Dean, Danny Jacob, Pat Burns, Garrett Dornon, Ric Flores, Paul Jones, Reesa Ueckert. Quorum certified.**
3. Consideration and Action to Approve the Agenda as Posted **Motion to approve by Mr. Jones, 2nd Mr. Jacob, Motion approved unanimously.**
4. Public Comment (3-Minute Remarks of Speakers who have completed Sign-in Sheet) AND Receipt of Grant Applications **One Grant request from Holland House for sign grant. To be considered in March.**
5. Questions and Comments from Board Members (discussion is limited to statements of policy or statements of factual matters, or the request that a matter be placed on the next meeting's agenda). **Ms. Ueckert gave update on vacant commercial properties in the City. 4 properties have sold since December. Mr. Flores gave update on status of hospital with CHI giving notice of leaving.**
6. Consideration and Action to Approve Minutes of Previous Meeting held **Mr. Jacob motion to approve, Mr. Flores 2nd. Motion approved unanimously.**
7. Consideration and Action to Approve Treasurer's Report, Payment of Outstanding Bills, and Investments. **Mr. Flores gave report. Income for January was \$24,052.35. Total current assets are \$748,835.91. Bills presented for payment: \$176.15, 58.17, \$110.25 to City of Bellville for utilities, \$700 to All Out Outdoors for lawn maintenance, \$85.20 to Bellville Times for notices, \$350 to LeAnn Luedeker for monthly contract, \$987 to Brown and Hofmeister for legal services, and \$36.95 to Craven's for office supplies. Mr. Burns motion to approve report and pay bills, Mr. Jacob 2nd. Motion approved unanimously.**
8. Consideration and Action to Approve the Advertising and Tourism Report from the Chamber of Commerce **No report delivered. Mr. Burns will contact Chamber and include in next month's report.**
9. Consideration and Action as needed on EDC Coordinator position. **Mr. Dornon and Mr. Jones updated on Administration committee's suggestion that EDC look at hiring a part time coordinator, looking for direction from full board. Ms. Dean said she preferred looking at a full time coordinator. Board discussed pro's and con's, including where the money for a position could come from the budget. Suggestion was made to look into transferring money to the City to clear the Clark Park debt from the budget to free up money for position. Mr. Dornon will talk with City Administration about that option.**
10. Consideration and Action as needed on annual Comptroller report **Mr. Dornon presented the annual report for the Comptroller.**
11. Consideration and Action as needed to approve attendance and expenses for Sales Tax Workshop **Mr. Dornon will try to attend the Fall workshop in Houston for a cost of \$175. Ms. Ueckert asked permission to attend the Texas Community Development Institute workshop March 4-7 in the Woodlands. Cost is \$600. Mr. Flores also expressed interest in going. Mr. Jones motion to approve spending \$1200 to pay for attendance, Mr. Jacob 2nd. Motion approved unanimously.**
12. Committee Reports
 - a. Quiet Zone Committee
 - b. Main Street Committee
 - c. Community Relations Committee

- d. Hotel Committee – **Ms. Ueckert discussed the increasing number of short-term rentals available in Bellville, and how that might be an option without a hotel. Said properties rented through AirBNB do pay the HOT tax, but not clear if it is paid by properties rented through other websites. Discussion about whether City Council should look at formalizing ordinances regarding the short-term rentals.**
 - e. EDC Administration Committee
 - f. Strategic Plan. **Mr. Flores presented a proposal for a Strategic Plan for the EDC and the City, and a roadmap to achieve the Plan. During discussion, the Board also looked at the role of a possible Executive Director and the timing of a hiring. First step would be to form a committee with City Council. Discussion of timing with upcoming City Council elections. Mr. Dornon will talk with the Mayor and Administration to discuss setting up a joint committee. Strategic plan committee with be Mr. Dornon, Mr. Flores and Mr. Jones.**
13. Executive Session under Govt. Code Sec. 551.071, 551.072 and 551.087 to discuss legal matters with attorney, real property negotiations, and/or economic development negotiations. **Executive Session began at 7:01, ended at 8:03.**
14. Action on matters considered in Executive Session. **None**
15. Adjournment. **8:04**